



Texas General Land Office  
Jerry Patterson, Commissioner  
P.O. Box 12873  
Austin, Texas 78701-2873

## Request a Business Meeting with Chief Clerk Larry Laine

To schedule a business meeting with Chief Clerk Larry Laine at the Texas General Land Office in Austin, please submit your request in writing. You can submit your request online or you have the option of downloading the form and sending it by fax to 512-463-5248 or by mail to: Texas General Land Office, Office of the Chief Clerk, Attention Scheduling, P.O. Box 12873, Austin, Texas 78711-2873. Please call 512-463-6556 for more information.

\*Full Name: \_\_\_\_\_

Company: \_\_\_\_\_

\*Address: \_\_\_\_\_

\*City: \_\_\_\_\_

\*State: \_\_\_\_\_

\*Zip Code: \_\_\_\_\_

\*Contact Phone Number: \_\_\_\_\_

\*E-mail Address: \_\_\_\_\_

\*Date (Please indicate if you have more than one date available): \_\_\_\_\_

\*Time (Please indicate what time would work best for you, as well as other possible meeting times): \_\_\_\_\_

\*Purpose of Meeting (Please give a detailed description of the issue you would like to discuss during your meeting):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attendees: \_\_\_\_\_

\_\_\_\_\_

If Chief Clerk Laine is unavailable, would you welcome meeting with one of his staff instead? \_\_\_\_\_

**All fields with a red \* are required.**